



11th Admissions

User Manual for Colleges

(College information and submission for approval)

for year 2020-21

**SCHOOL EDUCATION
AND SPORTS
DEPARTMENT,
MAHARASHTRA**

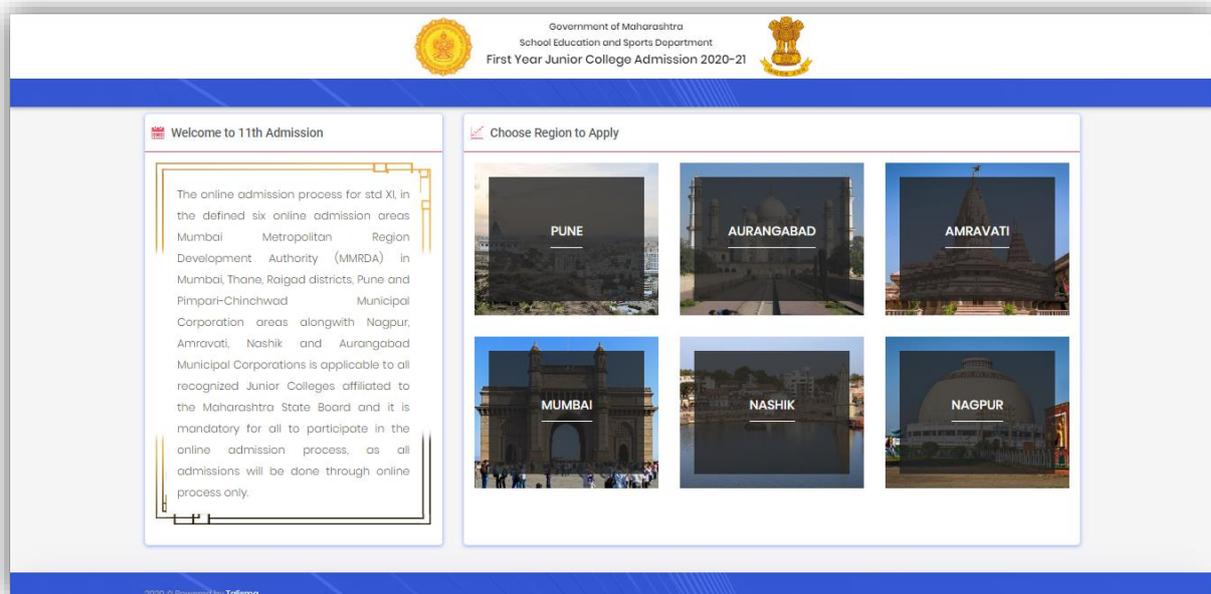
Table of Contents

▪ 11 TH ADMISSIONS HOMEPAGE.....	2
▪ LOGIN PROCESS.....	2
▪ REGISTRATION PROCESS.....	4
▪ COLLEGE DETAILS.....	5
▪ ADDRESS DETAILS.....	6
▪ CONTACT PERSON DETAIL.....	7
▪ HOSTEL FACILITY DETAILS.....	9
▪ STREAM DETAILS.....	10
▪ UPLOAD DOCUMENTS.....	16
▪ COLLEGE SUMMARY.....	17

11TH ADMISSIONS HOMEPAGE

The homepage for the college registrations for 11th admissions across the state of Maharashtra can be accessed from the url: <https://11thadmission.org.in/> .

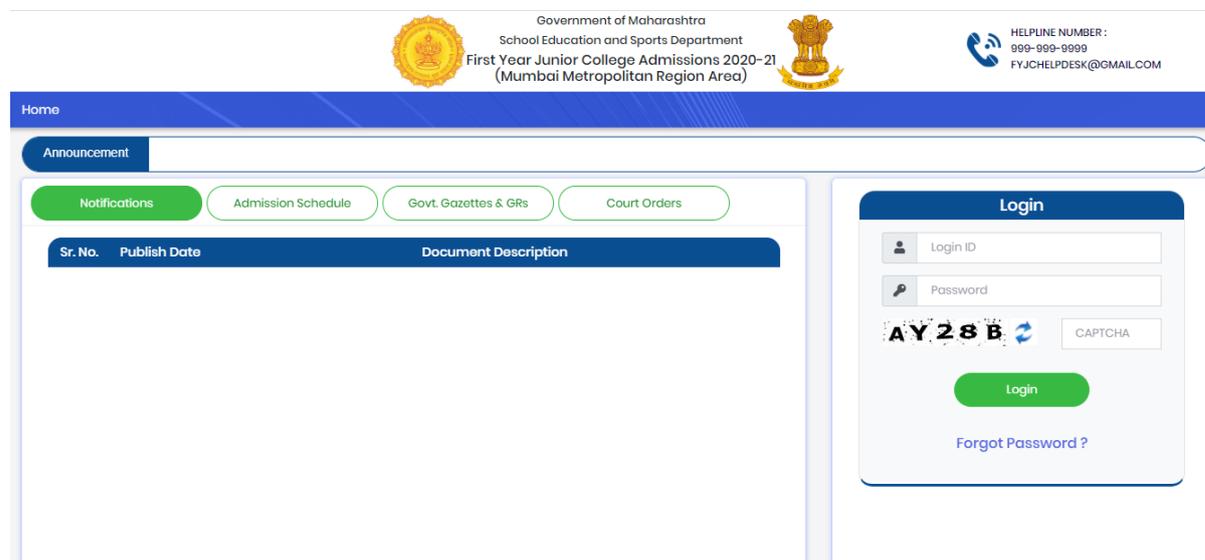
Choose your region by clicking on it to proceed with the college registration process.



LOGIN PROCESS

College from any region will be able to login from respective region website page by entering their specific Login ID and Password.

Existing college must use the existing login credentials , which are also sent over SMS to the college principal. New college shall approach the department for creating new credentials.



Note 1: Login ID- Login id would be 11 digits unique “U- DISE No. “For each college of all regions

Note 2: Password-Default password would be sent to all college users on their respective mobile no.s which will be provided by PCMS officials in the college master data for all regions which can be changed later through Change Password page.

Note 3: Forgot Your Password- This link is used to retrieve the password.

Note 4: Forgot Password Process: Password is retrieved based on security questions asked at the time of registration on the basis user would be able to reset the password.

- Security question

On 1st login, the college will have to set a security question and answer, for future password retrieval process. If security question is already set, move to the next step.

Change Security Question

Security Question *

Select

Security Question's Answer *

Change Security Question

REGISTRATION PROCESS

Dashboard and College status

The screenshot displays a dashboard for 'First Year Junior College Admissions 2020-21'. The left sidebar contains a navigation menu with items like 'College Information', 'College Details', 'Address Details', 'Contact Person Details', 'Hostel Facility Details', 'Stream Details', 'Upload Documents', 'College Summary', 'Miscellaneous', 'Change Security Question', and 'Change Password'. The main content area shows a welcome message, user login details (ID: 92000000005, Name: PRINCIPAL_NAME_A, Type: College, IP: 1.38.156.102, Current Login Time: 7/1/2020 2:21:48 AM), and a 'College Status' section. A prominent red banner indicates 'College Verification Status: Incomplete'. Below this, four colored boxes show intake counts for Arts (0), Commerce (0), Science (0), and MCVC (0).

After login user can register itself, a new registration page will open. Registration page is divided into 7 sections:

- College Details
- Address Details
- Contact Person Details
- Hostel Facility Details
- Stream Details
- Upload Documents
- Change Summary

Description of Each Section of Registration Page:

- COLLEGE DETAILS

Dashboard	College Details
<ul style="list-style-type: none"> College Information College Details Address Details Contact Person Details Hostal Facility Details Stream Details Upload Documents College Summary Miscellaneous Change Security Question Change Password 	<p>College Details</p> <p>UDISE Number 9200000004</p> <p>College Name TEST</p> <p>Institute Name * TEST</p> <p>Short / Popular Name * TEST HSC Index Number <input type="text"/></p> <p>College Type * Co-Ed College Category * Attached to Secondary</p> <p>Office Start Time * 08:00 AM Office Close Time * 05:00 PM</p> <p>Do You have In-House Quota ? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Save & Next</p>

Fields Description:

- U - DISE No. --- would be a disabled text field which would automatically come from system and used by user as his USER ID to login and the same would be provided by PCMS officials in the College Master data.
- College Name – It would be a disabled text field which would be auto filled by user and having values in character.
- Institute Name – It would be text field which will automatically come from the college master and in case it is not available then user can enter their institute name which should convert the character in capital.
- Short / Popular Name - It would be text field which would be entered by user and should convert the character in capital.
- HSC Index No. -- would be a disabled text field which would automatically come from system. HSC index no is of 7 digits which are divided into 3 parts i.e. 2 digits for district then there is a dot then 2 digits for Taluka then a dot and then 3 digits for junior college code. For Example: 11 for district, 12 for Taluka, 001 for junior college code and then the complete code would be 11.12.001
- College Type – It would be dropdown field and having values “Boys”, “Co-Ed”. “Girls”,

- College Category – It would be dropdown field with option of attached to secondary, attached to senior secondary or independent junior college.
- Office Start Time – It would be dropdown field with different time option for used to enter office start time.
- Office Close Time – It would be dropdown field with different time option for used to enter office close time.

▪ ADDRESS DETAILS

Dashboard	College Contact Information
<ul style="list-style-type: none"> College Information College Details Address Details Contact Person Details Hostel Facility Details Stream Details Upload Documents College Summary Miscellaneous Change Security Question Change Password 	<p>College Contact Information</p> <p>College Address * <input type="text" value="TEST"/></p> <p>Contact Number with STD Code * <input type="text" value="022"/> - <input type="text" value="12345678"/> City * <input type="text" value="MMR"/></p> <p>Area * <input type="text" value="Ambarnath (W)-Maharashtra I"/> Ward * <input type="text" value="Ambarnath Nagarpalika, Secta"/></p> <p>Zone * <input type="text" value="Ulhasnagar Mahanagar Palika"/> Pin Code * <input type="text"/></p> <p>E-Mail ID * <input type="text" value="test@gmail.com"/></p> <p>Mobile Number * <input type="text" value="7709952615"/> Alternate Mobile Number <input type="text"/></p> <p>Nearest Landmark * <input type="text" value="AAA"/> Nearest Bus Stop * <input type="text" value="AAA"/></p> <p>Nearest Railway Station * <input type="text" value="AAA"/> Nearest Railway Station Distance * <input type="text" value="1"/> (KM)</p> <p>Save & Next</p>

Fields Description:

- College Address – -It would be text field which would be entered by user and should contain alphanumeric values
- Contact Number With STD Code – -It would be textbox field which would be entered by user and should contain numeric values.
- City – It would be dropdown field which will provide the value as per the region and the same would be auto selected as the region name only for Nagpur, Amravati, Pune, Nashik, and Aurangabad Region and for Mumbai region it should be auto-selected as “MMR”.
- Area – It would be dropdown field which will provide the value as per the district/city and the list of same would be shared by PCMS Officials.
- Ward – – It would be dropdown field which will provide the value as per the district/city and the list of same would be shared by PCMS Officials.
- Zone – It would be a disabled text field which would automatically come from system as per the Area/Ward and the list of same would be shared by PCMS Officials.

- Pin Code - -It would be text field which would be entered by user and should contain numeric values.
- E-mail ID – It would be textbox field, entered by user and should be in email format which contain alphanumeric values.
- Mobile Number – -It would be textbox field which would be entered by user and should contain numeric values
- Alternate Mobile Number – It would be textbox field which would be entered by user and should contain numeric values
- Nearest Landmark – -It would be textbox field which would be entered by user and should contain characters’ values.
- Nearest Bus Stop – It would be textbox field which would be entered by user and should contain characters’ values
- Nearest railway Station – It would be textbox field which would be entered by user and should contain characters’ values.
- Nearest Railway station Distance – -It would be textbox field which would be entered by user and should contain numeric values with decimal only.

CONTACT PERSON DETAIL

Dashboard	College Contact Information
<ul style="list-style-type: none"> College Information College Details Address Details Contact Person Details Hostel Facility Details Stream Details Upload Documents College Summary Miscellaneous Change Security Question Change Password 	<p>College Contact Information</p> <p>College Address * TEST</p> <p>Contact Number with STD Code * 022 - 12345678 City * MMR</p> <p>Area * Ambarnath (W)-Maharashtra Ward * Ambarnath Nagarpalika, Secto</p> <p>Zone * Ulhasnagar Mahanagar Palika Pin Code *</p> <p>E-Mail ID * test@gmail.com</p> <p>Mobile Number * 7709952615 Alternate Mobile Number</p> <p>Nearest Landmark * AAA Nearest Bus Stop * AAA</p> <p>Nearest Railway Station * AAA Nearest Railway Station Distance * 1 (KM)</p> <p>Save & Next</p>

Fields Description:

Principal’s Contact Details :

- Name : It would be textbox field which would be entered by user and should contain characters’ values.
- E-Mail ID : It would be textbox field, entered by user and should be in email format which contain alphanumeric values.
- Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.
- Alternate Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.

- Office Phone Number : -It would be textbox field which would be entered by user and should contain numeric values.
- Home Contact Number : -It would be textbox field which would be entered by user and should contain numeric values.

Technical Person's Contact Details :

- Name : It would be textbox field which would be entered by user and should contain characters' values.
- E-Mail ID : It would be textbox field, entered by user and should be in email format which contain alphanumeric values.
- Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.
- Alternate Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.
- Office Phone Number : -It would be textbox field which would be entered by user and should contain numeric values.
- Home Contact Number : -It would be textbox field which would be entered by user and should contain numeric values.

Admin Incharge Person's Contact Details :

- Name : It would be textbox field which would be entered by user and should contain characters' values.
- Designation : -It would be dropdown field which would be selected by user and having values:
 - a) Vice Principal
 - b) Registrar
 - c) Superintendent
 - d) Head clerk
 - e) Sr.clerk
 - f) Supervisor
 - g) Sr.Teacher
- E-Mail ID : It would be textbox field, entered by user and should be in email format which contain alphanumeric values.
- Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.
- Alternate Mobile Number : It would be textbox field which would be entered by user and should contain numeric values.
- Office Phone Number : -It would be textbox field which would be entered by user and should contain numeric values.
- Home Contact Number : -It would be textbox field which would be entered by user and should contain numeric values.

■ HOSTEL FACILITY DETAILS

- **Do you provide Hostel Facilities?** It would be a radio button field having values “YES” or “NO”

Case 1: If we select Junior College type as “Girls” in above, option will open in hostel Facility detail section.

Case 2: If we select Junior College type as “Boys” in above, option will open in hostel Facility detail section.

Case 3:

If we select Junior College type as “Co-Ed” in above, options will open in hostel Facility detail section.

Dashboard	Hostel Facility Details
<ul style="list-style-type: none"> College Information College Details Address Details Contact Person Details Hostel Facility Details Stream Details Upload Documents College Summary Miscellaneous Change Security Question Change Password 	<p>Hostel Facility Details</p> <p>Do You Provide Hostel Facilities? <input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Girls Hostel Details</p> <p>Intake * <input type="text"/> Address <input type="text"/></p> <p>Is Mess Facility Available? <input type="radio"/> Yes <input type="radio"/> No Hostel Fees <input type="text"/></p> <p>Boys Hostel Details</p> <p>Intake * <input type="text"/> Address <input type="text"/></p> <p>Is Mess Facility Available? <input type="radio"/> Yes <input type="radio"/> No Hostel Fees <input type="text"/></p> <p style="text-align: right;">Save & Next</p>

■ **STREAM DETAILS**

Dashboard	Add / Edit Stream Details										
<ul style="list-style-type: none"> College Information College Details Address Details Contact Person Details Hostel Facility Details Stream Details Upload Documents College Summary Miscellaneous Change Security Question Change Password 	<p>Stream Details</p> <p>Stream * <input type="text" value="Arts"/> Stream Status * <input type="text" value="Aided"/></p> <p>Medium * <input type="text" value="English"/> Intake * <input type="text" value="100"/></p> <p>Minority Type (If Applicable) * <input type="radio"/> Yes <input checked="" type="radio"/> No Minority Type * <input type="text" value="Select"/></p> <p>Linguistic Minority * <input type="text" value="Select"/> Religious Minority * <input type="text" value="Select"/></p> <p>Is Inhouse Quota Applicable? * <input type="radio"/> Yes <input checked="" type="radio"/> No Is Management Quota Applicable? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Junior College Annual Fee Details</p> <p>Are you offering any IT Subjects? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <table border="1"> <thead> <tr> <th>Tuition Fees *</th> <th>Term Fees *</th> <th>Other Fees *</th> <th>Total Fees *</th> <th>Annual Fee for IT *</th> </tr> </thead> <tbody> <tr> <td><input type="text" value="1"/></td> <td><input type="text" value="1"/></td> <td><input type="text" value="1"/></td> <td><input type="text" value="1"/></td> <td><input type="text" value="0"/></td> </tr> </tbody> </table> <p>Subject Details</p> <p>Compulsory Subjects: English, Environment Education, Health and Physical Education</p> <p>Optional Subjects: [Added Subjects: 0] Add/Edit Subjects</p> <p>Bifocal Subjects Details</p> <p>Are you offering any Bifocal Subjects? * <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p style="text-align: center;">Save Back</p>	Tuition Fees *	Term Fees *	Other Fees *	Total Fees *	Annual Fee for IT *	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
Tuition Fees *	Term Fees *	Other Fees *	Total Fees *	Annual Fee for IT *							
<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="0"/>							

- **Stream** – It would be dropdown field and having values:
 - Commerce
 - Science
 - Arts
 - HSVC (MCVC)
- **Stream Status:** It would be dropdown field, having updated stream status are:
 - Aided
 - Unaided
 - Permanent unaided
 - Self-Finance
- **Medium:** It would be dropdown field; Medium name is mapped with stream status like if we select Aided stream status available mediums are
 - English

- b) Marathi
- c) Urdu
- d) Gujarati
- e) Hindi

This would be repeated for all stream status based on the “Stream Status” & “Medium Name” field selections.

E.g. Combination as Aided – English, aided – Marathi, aided – Urdu, Aided – Gujarati, Aided – Hindi ... so on

Maximum no of possible combination can be made for 1 stream could be $4*5$ that is 20 combinations and for each combination one unique code is generated

Logic for each code

College code (5 digit) + Stream code (1 digit) + Stream Status Code (1 digit) + Medium code (1 digit), total digit in one code would be 8 digits.

For example:

1. College code is 10002001; we select first 5 digits that are 10002.
2. Streams are Arts, Commerce, Science and HSVC (MCVC). Arts contain unique stream code as 1, Commerce contains unique stream code as 2, Science contains unique stream code as 3 and HSVC (MCVC) contains unique stream code as 4
3. Stream status are Aided, unaided, permanent unaided, self-finance, arrange in alphabetic order and same as above give unique stream status code as 1,2,3,4. Sorted list and their unique no would be e.g. Aided- 1, Permanent - 2, Self-finance - 3, Unaided - 4.

So total code for each stream status would be:

Case 1: College code + Stream (Science) + Stream Status (Aided): 1000231.

Case 2: College code + Stream (Science) + Stream Status (Permanent): 1000232.

Case 3: College code + Stream (Science) + Stream Status (Self-finance): 1000233.

Case 4: College code + Stream (Science) + Stream Status (Un-Aided): 1000234.

If user selects case 1 then their code would be 1000231.

4. Total available Medium is English, Marathi, Urdu, Gujarati, Hindi, same as above arrange alphabetically and assign unique no. Sorted list and their unique no would be English-1, Gujarati -2, Hindi- 3, Marathi-4, and Urdu-5.

So, the final matrix code which would be auto-generated as per the selection:

Ex: when stream is Science:

Case 1: College Code + Stream (Science) + Stream Status (Aided) + Medium (English): 10002311.

Case 2: College Code + Stream (Science) + Stream Status (Aided) + Medium (Gujarati): 10002312

Case 3: College Code + Stream (Science) + Stream Status (Aided) + Medium (Hindi): 10002313.

Case 4: College Code + Stream (Science) + Stream Status (Aided) + Medium (Marathi): 10002314.

Case 5: College Code + Stream (Science) + Stream Status (Aided) + Medium (Urdu): 10002315.

If users select case 1, so the 1 possible combination code would be 10002311.

- Minority Type:** It would be radio button having values YES or NO. If users choose YES, then three categories will open as “Religious”, “Linguistic” and “Both”.

The screenshot shows a web form titled "Add / Edit Stream Details". On the left is a sidebar menu with options like "Dashboard", "College Information", "College Details", "Address Details", "Contact Person Details", "Hostel Facility Details", "Stream Details", "Upload Documents", "College Summary", "Miscellaneous", "Change Security Question", and "Change Password". The main form area is divided into several sections:

- Stream Details:** Includes dropdowns for Stream (Arts), Medium (English), Stream Status (Aided), Intake (100), and Minority Type (with a dropdown menu open showing "Select", "Linguistic Minority", "Religious Minority", and "Both"). There are also radio buttons for "Minority Type (If Applicable)" (Yes/No) and "Linguistic Minority" (Select).
- Junior College Annual Fee Details:** Includes a radio button for "Are you offering any IT Subjects?" (Yes/No, with "No" selected). Below it is a table with columns: Tuition Fees, Term Fees, Other Fees, Total Fees, and Annual Fee for IT. Each column has a text input field with the value "1".
- Subject Details:** Shows "Compulsory Subjects: English, Environment Education, Health and Physical Education" and "Optional Subjects: [Added Subjects: 0] Add/Edit Subjects".
- Bifocal Subjects Details:** Includes a radio button for "Are you offering any Bifocal Subjects?" (Yes/No, with "No" selected).

At the bottom of the form are "Save" and "Back" buttons.

On selecting “Both”, two dropdown fields would be open one as “Select Religious Type” and second as “Select Linguistic Type”

On selecting “Religious” having values: Roman, Catholics, Parsi, Muslim, Sikh, Jain Christian.

On selecting “Linguistic”, having value: Punjabi, Gujarati, Sindhi, Tamil, Hindi, South Indian, Malayalam.

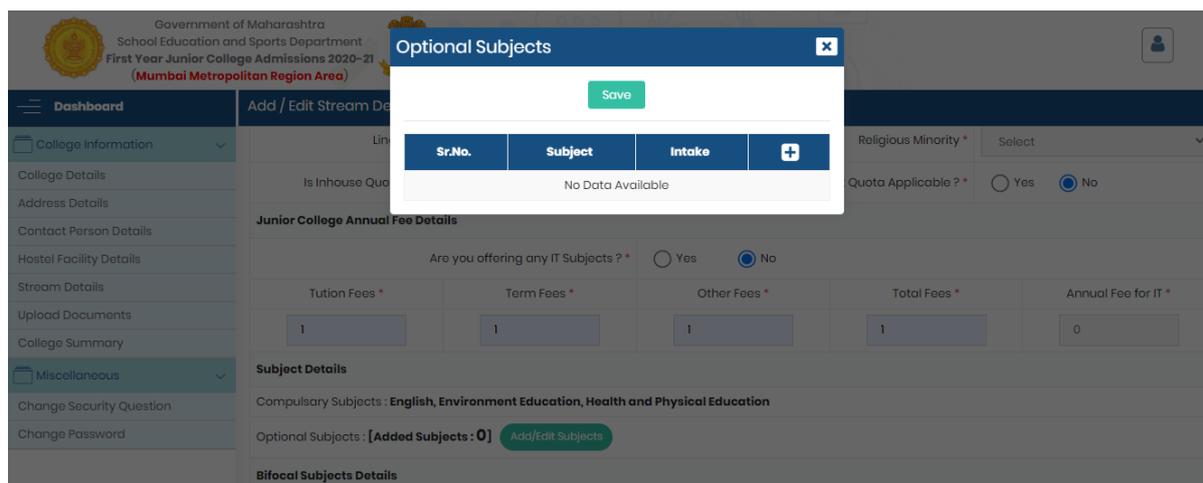
- Are you offering any IT subjects?** It would be radio button field having YES or NO values If user select No “Annual Fees for IT” is disabled and other fee heads are available and the values are automatically displayed by the system, for user it would be disabled fields user cannot able to enter fees by itself

If user select “YES” all fee heads are available including “Annual Fees for IT”, values are automatically displayed by the system, for user it would be disabled fields user cannot able to enter fees by itself. Note: Fee would be changed according to government norms.

- Compulsory subjects:** It would be 3 compulsory subjects for each Arts, commerce, Science which are listed below:

Sr.No.	Arts	Commerce	Science
1	English	English	English
2	Environment Education	Environment Education	Environment Education
3	Health and Physical Education	Health and Physical Education	Health and Physical Education

- **Optional Subject:** There would be minimum 4 elective subjects for each stream, if user wants to add more subject click on “add more” button:



- **Intake:** It would be a numeric field which would be entered by user for each optional subject.

For **science**– User (College) can choose maximum 15 out of 22 optional subjects, received subject list is listed below.

S.NO	Subject	S.NO	Subject
1	Mathematics and statistics	12	Chemistry
2	Geology	13	Biology
3	Home Management (for standard XI only)	14	Agriculture Science and technology
4	Food Science (For standard XI only)	15	Animal Science and Technology
5	Child Development (for standard XII only)	16	Sociology
6	Textile (for standard XII: only)	17	Sanskrit
7	Psychology	18	Education
8	Economics	19	Information Technology
9	Geography	20	English Literature
10	Defense Studies	21	Marathi literature
11	Physics	22	Hindi (Applied)

For **Commerce** – User (College) can choose maximum 13 out of 13 optional subjects; received subject list is listed below

Sr. No	Subject
1	Mathematics and statistics
2	Economics
3	Geography
4	Book-keeping and accountancy
5	Organization of commerce and management
6	Secretarial Practice
7	Co-operation
8	occupational orientation
9	Defense Studies
10	Information Technology
11	English Literature
12	Marathi literature
13	Hindi (Applied)

For **Arts**– User (College) can choose maximum 15 out of 41 optional subjects; received subject list is listed below: Are you offering any Bifocal subject: It would be radio button field with YES or NO.

S.NO	Subject	S.NO	Subject
1	A Modern Indian language	22	Defense Studies
2	A Modern Foreign language	23	Drawing
3	Sanskrit	24	Design and colour
4	Ardhamagadhi	25	Composition
5	Pali	26	History of art and appreciation
6	Arabic	27	History and development of Indian music
7	Persian	28	Vocal light music (practical I)
8	A vesta-Pahlavi	29	Vocal Classical music (practical II)
9	History	30	Instrumental music (practical III)
10	Geography	31	Percussion
11	Mathematics and statistics	32	European music
12	Political Science	33	Historical development of Indian classical dance
13	Home Management (for standard XI only)	34	Book-keeping and accountancy
14	Food Science (For standard XI only)	35	Co-operation
15	Child Development (for standard XII only)	36	Education
16	Textile (for standard XII: only)	37	occupational orientation
17	Sociology	38	Information Technology
18	Philosophy	39	English Literature
19	Logic	40	Marathi literature
20	Psychology	41	Hindi (Applied)
21	Economics		

For **HSVC (MCVC)** -- User (College), can choose maximum 15 out of 20 optional subjects, received subject list is listed below.

Sr. no.	Subject	Sr. No	Subject
1	Automobile Technology	11	Child, Old age And Health Card Services
2	Tourism Hospitality Management	12	Electrical Technology
3	Mechanical Technology	13	Banking Financial Services and Insurance
4	Construction Technology	14	Accounting and Office Management
5	Electronics Technology	15	Computer Technology
6	Logistic and Supply Chain Management	16	Horticulture
7	Ophthalmic Technician	17	Crop Science
8	Medical Technician	18	Animal Husbandry and Dairy Technology
9	Radiology Technician	19	Fisheries Technology
10	Marketing and Retails Management	20	Catering and Food Product Technology

- Are you offering any Bifocal subject: It would be radio button field with YES or NO.?

Bifocal Subjects Details

Are you offering any Bifocal Subjects ? * Yes No

When YES selected, below list of subjects would be displayed.

The screenshot displays a web application interface for managing college admissions. A modal window titled "Bifocal Subjects" is open, showing a table with the following data:

#	Subject	Stream Status	Intake	Total Fees
1	Banking	Select		
2	Office Management	Select		

The background interface includes a sidebar with navigation options like "Dashboard", "College Information", and "Subject Details". The main content area shows "Add / Edit Stream Details" with fields for "Tuition Fees" and "Subject Details". Below the modal, there is a section for "Optional Subjects" with a table showing one subject: "Arabic" with an intake of 100.

Stream wise data will be captured and a unique college code will be generated. Click on add stream to keep adding more than 1 stream of your college. Or save and proceed.

The screenshot shows the 'Manage Stream' page. A green success message at the top reads 'Data Saved Successfully.' Below it is an 'Add Stream' button. A table lists the stream details:

Sr.No.	College Code	Stream	Category	Medium	Minority Details	Seat Distribution	Cut-Off	Action
1	MU975AGE	Arts	Aided	English	Non Minority	NA		

Below the table is a 'Save & Next' button. The left sidebar contains navigation options like 'College Information', 'Stream Details', and 'Miscellaneous'.

■ UPLOAD DOCUMENTS

After filling the registration form college will have to upload necessary documents which are then to be verified by the department.

The screenshot shows the 'Upload Required Documents' page. A red note states: 'Note : All documents marked with * is compulsory. It is mandatory to upload all compulsory documents.' Below the note, it specifies 'File Types Allowed: jpg, jpeg, png, bmp, pdf' and 'Maximum File Size Allowed: 500 KB'. A table lists the documents to be uploaded:

Sr. No.	Document Name	Upload	View	Delete
1	Last Year College Registration Verified Copy.			
2	Additional Stream / Division Letter.			

A 'Save & Next' button is located at the bottom of the table. The left sidebar is visible on the left side of the page.

Once uploaded, user may view or delete to reupload a new document.

This screenshot shows the 'Upload Required Documents' page after a document has been uploaded. A blue success message at the top reads 'Document Uploaded Successfully.' The table from the previous screenshot is shown again, but now the 'View' and 'Delete' columns are populated with icons:

Sr. No.	Document Name	Upload	View	Delete
1	Last Year College Registration Verified Copy.			
2	Additional Stream / Division Letter.			

A 'Save & Next' button is at the bottom. The left sidebar is also visible.

COLLEGE SUMMARY

Dashboard		College Summary					
College Information	Boys Hostel Details	Intake	100	Address	XYZ		
College Details	Mass Facility Available	Available		Hostel Fees	0		
Address Details	Stream Information						
Contact Person Details	Stream Name	Arts	Stream Code	MU978AGE			
Hostel Facility Details	Stream Status	Aided	Medium Name	English			
Stream Details	Minority Type (If Applicable)		Intake	100			
College Summary	Is Inhouse Quota Applicable	No	Is Management Quota Applicable	No			
Miscellaneous	Is Offering IT Subjects	No					
Change Security Question	Tuition Fees	100	Term Fees	100	Other Fees	100	
Change Password				Total Fees	100	Annual Fees For IT	
						0.00	
	Compulsory Subjects: English, Environment Education, Health and Physical Education						
	Optional Subjects						
	Sr. No.	Subject	Subject Code	Status	Intake	Total Fees	
	1	Sanskrit	MU978AGE9K		100		
	Is Offering Bifocal Subjects: Yes						
	Bifocal Subjects						
	Sr. No.	Subject	Subject Code	Status	Intake	Total Fees	
	1	Banking	MU978AGE8G	Aided	100	100	
	Declaration						
	<input type="checkbox"/> I hereby declare that all information furnished by me is true, complete and correct to the best of my knowledge and belief. I understand that entire information furnished by me in this application is final and binding to me. Further, I understand that, if any information furnished by me is found to be false or incorrect, I shall be liable for appropriate legal action and my college will be cancelled as per rules.						
	<input type="button" value="Lock College Information"/>						

After submitting the form, registration process is completed, and no changes can be done by the college user.

And, college user can able to view/Print the entire registration form.

Now the form will be sent to department. Department can view and verified all forms. If verified, verified status is displayed in user panel. So, when user login after the registration, summary page will open with Institute Verification Status.

If department not verified, user status would be **“Locked but Not Verified”**

Dashboard		Dashboard					
College Information	Welcome to First Year Junior College Admissions 2020-21						
Print College Information	User Login ID : 92000000004		User Type : College				
Miscellaneous	User Name : TEST		IP Address : 49.36.6.110				
Change Security Question	Current Login Time : 7/1/2020 12:22:18 AM		Previous Login Time : 6/30/2020 11:30:54 PM				
Change Password	College Name : TEST						
	College Status						
	<div style="background-color: #ff69b4; padding: 10px; border-radius: 10px; display: inline-block;"> College Verification Status Locked But Not Verified </div>						
	Intake : Arts	Intake : Commerce	Intake : Science	Intake : MCVC			
	100	0	0	0			

If department verified, user status would be “**Verified**”.

The screenshot displays a dashboard interface for college admissions. On the left is a navigation menu with options like 'College Information', 'Miscellaneous', 'Change Security Question', and 'Change Password'. The main content area features a green header with a welcome message and user login details. Below this, a red box indicates the 'College Verification Status' as 'Verified'. At the bottom, four colored boxes show intake numbers: Arts (100), Commerce (0), Science (0), and MCVC (0).

Category	Intake
Arts	100
Commerce	0
Science	0
MCVC	0